



Rowan Trantow

9478 Nikolaus Rest, New York, NY ♦ Phone: +1 (555) 982 8232

EXPERIENCE	PLANT OPERATIONS CONTROLLER	San Francisco, CA
06/2015 – present	<ul style="list-style-type: none">• Establishes budgeting process, develops budgets with managers and provides data to managers• Establishes budgeting process and procedures for all functions as well as coordinates development of department budgets with managers• Drives key performance measurements and establishes tracking systems• Recommends improvements and helps guide the plant / supply chain through change while positively influencing others• Engages operation team during audit function to assure policies are being followed; recommends improvements and drive changes• Engages operation team during audit function to assure policies are being followed; recommends improvements and drives changes; and ensures overall integrity of plant budget• Manages individually and through their team all accounting procedures related to operations (e.g. G/L maintenance, accruals, expense charge-off, journal entry preparation, payroll processing, capital equipment authorization, asset management and inventory control including inventory reconciliations)	
05/2010 – 03/2015	AREA OPERATIONS CONTROLLER	Boston, MA
	<ul style="list-style-type: none">• To develop and maintain effect working relationships with the Supervisors, Area Managers to ensure employees working hours are scheduled correctly• Assist in scheduling all staff to work using company IT and software (SIGnet)• Assistance in the management of sickness and absence• Provision of data and performance statistics to assist all parts of the business• Scheduling all staff to work using company IT and software• Assistance in disciplinary matters• Liaise with the Operational Team and HR to highlight performance issues	
01/2005 – 11/2009	OPERATIONS CONTROLLER	Phoenix, AZ
	<ul style="list-style-type: none">• Provides information to operating managers to support the day-to-day management of business• Develop performance goals and provide ongoing coaching to staff• Drives and Ensures continuous measurement, development and improvement of customer service quality and efficiency in with and on behalf of senior management• Execute on special projects, as assigned by the LBU Management• Partner with and support manufacturing managers and plants to identify issues and solutions to improve cost efficiency, productivity and processes• Flexibility with work schedule to include working nights, weekends and holidays• Participate in mid-year and annual review process. Provide in depth, thorough feedback to aid in employees development	
EDUCATION	OREGON STATE UNIVERSITY	Bachelor's Degree in Accounting
SKILLS	<ul style="list-style-type: none">• Strong attention to detail• Demonstrated ability to foster and develop strong finance teams that partner with business teams to drive growth• Demonstrated ability to recommend and make decisions quickly under any situation• Professional and confident. Proactive in developing and building knowledge• A self-starter with an ability to work on own initiative; an ability to prioritise and multitask in a pressurised environment is essential• Strong team player with the ability to form networks with staff at all levels. Flexible with regard to both work and responsibilities taken on• Solid, overall business acumen and a strong mindset for continuous improvement• High energy level and ability to work flexible hours• Knowledge of WideOrbit Traffic, WideOrbit Program or other scheduling a tool• Previous professional experience in Television Production	