

02/2016 - present

# **Resume Sample for position «Manager IT Audit»**

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# Vallie Klein

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#### EXPERIENCE SENIOR MANAGER, IT AUDIT

- Establish and maintain an effective working relationship with key stakeholders ensuring they get maximum value from the audit engagement work
- Establish and cultivate a strong working relationship with business, finance, IT, and Legal teams to advance the culture and effectiveness of risk management
- Assists in developing communications to management and audit committee members on IT audit matters
- Issue an overall opinion on the internal controls and risk management practices to senior management
- Perform performance evaluations of team members
- Performs other duties as assigned
- Executes pre-implementation reviews on major system projects

# 05/2013 – 01/2016 SENIOR MANAGER IT AUDIT

- Perform role of People Manager for M4 IT Audit Manager, including overseeing The Score performance appraisal process
- Define a risk based IT internal audit strategy that complies with professional standards, maintain an upto-date IT audit universe, and transfer IT knowledge to other GIA team members including identifying key IT learning and development areas
- Work closely with audit entity management, providing assurance services, and advising on practical solutions for improved business processes through the sharing of Group best practices
- Evaluate governance practices including authorisations, management reviews, policies & procedures, segregation of duties, system access rights, compliance with relevant standards and planning & reporting procedures
- Collaborate with the Chief Audit Officer and Senior Director, Internal Audit to define the IT Audit Universe, and, through risk based analysis, select the entities for inclusion in the annual audit plan
- Lead and contribute to the completion of IT components of internal audit projects as assigned based on a risk-based, annual audit plan for all activities of the adidas Group
- Planning: participate in audit risk assessments and scope definition, lead planning inquiry meetings and review relevant information in advance of audit; document relevant information in the planning section of the audit file and propose audit scope

#### 05/2009 – 04/2013 MANAGER, IT AUDIT

- Assists multiple teams across business segments in identifying, analyzing, monitoring, and minimizing areas of risk that pertain to information technology
- Enterprise Resource Planning and Business Management Solutions (including SAP)
- Application Security (including OWASP concepts and application architecture and controls)
- Computer Operations (including capacity, performance, and problem management)
- Business Continuity & Disaster Recovery Planning
- Database Administration & Security (including Oracle, Microsoft SQL)
- Act as a professional mentor and coach to junior team members, participating in the annual performance management cycle

# EDUCATION THE GEORGE WASHINGTON UNIVERSITY

#### SKILLS

- Develops strong professional relationships with divisional management and process owners
- Contributes to development of SAP related skills of team members via knowledge transfer
- Prepares and presents individual audit findings to division management, clearly articulating the potential impact and significance of issues
- Troubleshoots issues in the field as they arise on audits and raise issues as necessary to VP
- Identifies value-added/process improvement opportunities
- Performs and documents audit fieldwork, including drafting issues for audit reports utilizing the Viacom Audit Methodology
- Works with management to devise effective and practical remedial actions plans to address noted audit issues

### Dallas, TX

# Los Angeles, CA

**Detroit**, MI

**Bachelor's Degree in** 

Accounting

- Understands, identifies, evaluates and documents IT key risks and controls throughout the organization, across multiple information technology platforms, both internally developed and externally purchased, utilizing the Viacom Audit Methodology and COBIT framework
- Monitors key risk indicators and significant IT activities and helps escalate emerging technology issues to VP IT prior to discussion with management
- Stays up-to-date with evolving technology changes and market events impacting the Media delivery channels and products