Resume Sample for position «IT Audit Analyst»

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EXPERIENCE DEAMS SENIOR IT AUDIT ANALYST / AUDITOR 01/2014 - present

- Performs monthly audit / internal control monitoring procedures to evidence operational effectiveness
- Evaluates the adequacy and timeliness of management's response and the corrective action taken on significant audit recommendations
- Assist in developing innovative internal controls to remediate General Computer Control and Configuration Management process deficiencies in an Oracle 11i environment
- Acts as liaison for internal management, external auditors, and various process owners
- Reviews IT, operational and business risks, functions and activities, and evaluates processes and internal controls in order to recommend the nature, scope, direction and focus of system process reviews / audits
- Prepares internal and external compliance reports and policies / procedures for leadership
- Performs other duties as assigned

11/2009 - 11/2013SENIOR IT AUDIT ANALYST

- Summarize and document results of audit testing for management reporting including proper disposition of test exceptions
- Manage IT audits and compliance related filings; including communication of audit compliance standing and potential business risks to leadership
- Develop logging and monitoring criteria for new interfaces and systems
- Assist in preparing responses to regulatory inquiries and examination findings requiring 'translation' of technical terminology
- Assess authority and responsibilities for operating activities are assigned properly
- Monitor Corrective Action Plans to ensure they are being implemented
- Understand, develop and implement data analytics projects on-going or planned within the department with minimal direction

05/2004 - 08/2009**IT AUDIT ANALYST**

- Works with internal audit team in the development of creative, practical, and cost-effective recommendations for improvement
- Apply current knowledge of IT trends and risks to identify security and risk management improvement opportunities to enhance value to our clients
- Thoroughly understands and applies technical standards to audit work
- May provide written and verbal performance feedback for team members on internal audit engagements
- Prepare documentation of all work performed and draft necessary reports
- Provide IT project planning, administration and coordination
- Review and evaluate internal control systems and collaborate with clients to develop and implement security policies, plans and strategies

EDUCATION RUTGERS UNIVERSITY

SKILLS

- · Ability to think strategically and act proactively to create strong trust and confidence with business units
- Excellent analytical skills, attention to details, and a high level of initiative
- Strong attention to detail
- Microsoft Excel proficient (Pivot Tables and V-Look Ups)
- Strong practical knowledge of IT Application development or operations processes and associated risks and controls
- Excellent communication skills (written and verbal)
- Knowledge of internal audit functions, particularly as applied to information technology and data security
- Exhibiting effective resource and project planning, decision making, results delivery, team building, and staying current with relevant technology and innovation
- Knowledge about new and emerging technology risks, and mitigating controls
- Strong relationship building skills

Boston, MA

Los Angeles, CA

Bachelor's Degree in Value

Detroit, MI