



Bryana MacGyver

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EXPERIENCE

08/2016 – present

HEAD OF INTERNAL AUDIT

Phoenix, AZ

- To liaise with directors, senior management, and operational staff, external auditors
- To provide independent advice to line management on risk mitigation and best practice
- To undertake independent business reviews to identify risks, control failures, value creation opportunities and the key issues/challenges, ensuring they are being addressed and identifying solutions
- To work as a partner with the business to facilitate improvements in the controls environment
- To undertake independent investigations where necessary of frauds and irregularities
- Managing all areas of Internal Audit and the Internal Audit team
- Performing/reviewing internal audits, reviewing controls and making recommendations

09/2011 – 06/2016

MANAGER OF INTERNAL AUDIT

Detroit, MI

- Function as a key resource in execution of the Internal Audit department charter, vision, and internal audit plan; including the facilitation of the ongoing development of Internal Audit infrastructure and knowledge transfer from the external service provider for purposes of establishing a broader mix of both an in-house and co-sourced Internal Audit function that is proficient in the execution of operational and SOX reviews
- Lead update of SOX narratives, flowcharts, and identified key controls; including annual re-evaluation of the controls matrix to ensure continued relevance. Assist in the performance of the quarterly self-assessment and semi-annual performance of the trial balance analysis/ risk assessment; and facilitate coordination the external auditors to ensure maximum reliance on Internal Audit's work
- Performing observations and analysis of departmental procedures to ensure compliance and operational efficiencies
- Fostering team approach, responding to questions and providing support and advice to management and staff at all locations
- Assuming a lead role in shaping the on-going development of the internal control processes
- Supervising independent audits of company records and activities, and prepare varied analyses for management
- Advising top management on audit and internal control matters

09/2007 – 07/2011

INTERNAL AUDIT

Phoenix, AZ

- Performing audit procedures including developing testing criteria, reviewing and analyzing evidence, and documenting Company processes and procedures
- Identifying and documenting audit issues and recommendations using independent judgment concerning areas being reviewed
- Preparing audit planning documentation, participating in walkthroughs, and assessing the internal control environment through control and substantive testing
- Assisting in conducting interviews, reviewing documents, composing summary memos, and preparing audit work-papers
- Identifying and evaluating key risks and contributing to establishing audit scope
- Engaging with internal and external stakeholders on issues related to individual items as well as remediation themes identified in different areas
- Performing risk assessments and planning, executing and leading integrated risk, financial and technology audits

EDUCATION

BAYLOR UNIVERSITY

Bachelor's Degree in Accounting

SKILLS

- Highly motivated and adaptable – ability to work in a team of diverse individuals or on challenging individual projects
- Professional behaviour, ability to be concise, diplomatic skills, attention to details and a willingness to learn
- A very good working knowledge of basic Microsoft Office Applications (Word, PowerPoint and Excel)
- Strong analytical skills. Able to quickly process information
- Sufficient working knowledge in ERP will be desirable. CAATs knowledge is

- Strong analytical skills and able to quickly process information
- Keen attention to detail; good documentation and report writing skills
- Excellent problem solving skills with ability to analyze situations, identify existing or potential problems and recommend solutions
- Proficient in Microsoft products, able to work in excel and access
- Excellent communication skills (written and oral). Ability to communicate what is relevant and important in a clear and concise manner