05/2016 - present

Resume Sample for position «Division Controller»

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Evans Morar

5913 Ike Shoal, Dallas, TX Phone: +1 (555) 528 7640

EXPERIENCE DIVISION CONTROLLER

- Provide senior management with analysis and recommendations on profit improvement opportunities
- Manage and evaluate performance to ensure quality of services and maintain technical expertise of workgroup personnel
- Work with Chief Accounting Officer and other Division Controllers to improve current accounting policies and processes as well as implement new ones
- · Lead and implement process improvement initiatives, establish accounting policies and procedures and ensure those are well understood within the organization
- Works with the VP/GM and functional leaders to develop the annual operating plan
- Develop and Maintains staff by recruiting, selecting, coaching, counseling, and appraising job performance
- Manage and develop 3 direct reports and a team of 6

05/2010 - 12/2015ASSISTANT DIVISION CONTROLLER HAULING

- Performs complex accounting activities to record, analyze and monitor financial information
- Responsible for monthly reconciliation of all balance sheet accounts
- Ensures that all internal and external reporting deadlines are met
- Assists the Division Controller with the training and development of accounting staff at the division. Provides direction and acts as a resource to accounting and general administrative staff to ensure complete, accurate, and timely completion of work
- May provide accounting assistance and support to the corporate, regional and/or area leadership as necessary
- Assists the Division Controller with accounting direction and analytical support for other departments in the division (general management, sales, operations, maintenance, customer service, etc.)
- Supports the Division Controller during the annual budget and interim forecasting process and assists with analytical review

01/2005-04/2010 ASSISTANT DIVISION CONTROLLER

- Performs other job-related duties as assigned or apparent
- Assists with periodic financial audits including internal audits, external audits and peer reviews
- Supports the accounting aspects of capital expenditures, transfers and retirements
- Transaction Processing
- Work as a key member of the Company's finance team to assist the Company in reaching targeted goals
- Manage accountants including the assignment of duties and review of work
- Provide outstanding leadership to the financial team. Recruit, develop and stretch talent to maximize the function's business impact

EDUCATION UNIVERSITY OF SAN FRANCISCO

SKILLS

- Ability to develop high levels of credibility and forge solid and positive professional relationships with subordinates, peers, and upper management
- Strong organizational skills and ability to work in high-volume, fast-paced environment
- Strong analytical and business sense; ability to be a business partner to business divisions
- Ability to critically assess data and results and understands the business beyond the numbers
- Knowledge of research techniques to analyze and evaluate financial data and information
- Knowledge of accounting information systems
- Proficiency with PC-based spreadsheet and word processing programs
- Demonstrated ability to make sound business decisions
- Excellent oral and written communication, negotiation and interpersonal skills and problem resolution
- Ability to effectively communicate and influence all levels of the organization and drive change

Phoenix, AZ

New York, NY

Bachelor's Degree in

Accounting

New York, NY