



Patricia Jones

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- EXPERIENCE**
- 01/2016 – present **INTERNAL AUDIT MANAGER / DIRECTOR** **New York, NY**
- Working with Accounting team to update Accounting Policy Manual and check for control gaps
 - Testing various business units for compliance with established controls
 - Evaluating risks to the company and developing ways to mitigate said risks
 - -Travel approximately 30% of the time
 - - Conducts risk assessments to identify all Internal Audit activities and evaluates the nature and significance of risk exposures within existing processes, systems, operations, and activities
 - --Performs and supervises audit procedures that drive conclusions on effectiveness and efficiency of control environment based on control design and effectiveness. Identifies control gaps and opportunities for improvement
 - --Manages audit team; is responsible for directing, coaching, coordinating and evaluating team members. Ensures audit scopes and objectives are clear and helps team effectively manage deadlines
- 04/2012 – 08/2015 **INTERNAL AUDIT ERM DIRECTOR** **Chicago, IL**
- Develop management processes and tools to support the identification and assessment of existing and emerging risks within the Company's operating areas
 - Develop regular risk management reporting for Senior Management, the Risk Management Steering Committee, and the Audit Committee
 - Coordinate plans and testing with Disaster Recovery Program
 - Provide objective assurance and advisory services, including identification of significant risks, risk tolerance and risk response strategies/actions
 - Run frequent and regular testing
 - Lead the Company's annual risk assessment and associated reporting process
 - Ensure effective challenge of risk assessment and management of key risks within the Business and Corporate functions
- 01/2006 – 02/2012 **DIRECTOR, AUDIT** **Boston, MA**
- Actively participate as a key member of the Global Audit Leadership team in strategic and tactical topics
 - Provide thought leadership, continuous improvement and innovation; share best practices within region and globally
 - Maintain effective relationships with stakeholders including external auditors
 - Identify, recruit talent; manage and develop audit team members
 - Develop strategies and risk-based audit plans; develop monitoring, assessment & audit protocols
 - Supervise work performed by the audit team (review of planning memos, workpapers, and audit reports); ensure that the work agrees with the Avnet Global Audit Standards; execute and issue clear and concise reports
 - Responsible for resource planning, project and budget monitoring, overall quality assurance, and reporting of results

EDUCATION **CENTRAL MICHIGAN UNIVERSITY** **Bachelor's Degree in Accounting**

- SKILLS**
- Strong attention to detail
 - Solid analytical and research skills
 - Microsoft Excel proficient
 - Strong Broker Dealer / Trading Desk Audit, Asset Management Compliance, or Abandon Property background
 - Great interpersonal skills
 - Highly organized
 - Excellent communication skills (written and verbal)
 - 10+ year of Audit experience
 - 5+ years Internal Audit
 - 4+ years Manufacturing