



## Agustina Dickinson

717 Johnathan Circles, Chicago, IL ♦ Phone: +1 (555) 561 9768

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### EXPERIENCE

#### SENIOR ACCOUNTANT / CPA

New York, NY

06/2015 – present

- Assist with the treasury functions by overseeing weekly activity and reporting this activity to management
- Assist with SOX compliance, maintenance of narratives, and periodic testing
- Assist with the accounting close process, including review of account reconciliations and journal entries
- Assist with the preparation and review of certain parts of the Company's financials filed with the SEC
- Develop, implement, modify, and document accounting systems
- Assist with financial analysis of special projects
- Manage direct reports

01/2009 – 01/2015

#### SENIOR ACCOUNTANT CPA

Boston, MA

- Hands on work in the GL performing journal entries and GL maintenance
- Responsible for performing all month/quarterly and year-end closes
- Work with Finance to support preparation of budgets and forecasts
- Work in the General Ledger, prepare and enter journal entries
- Support the external audit process by providing data and documentation
- P&L analysis, variance analysis, explaining variance and analyzing results
- BS in Accounting or related industry

08/2005 – 09/2008

#### CPA

Dallas, TX

- Provide recommendations on improving or existing or developing new reports or reconciliation processes aimed at improving accounting data accuracy
- Participate in strategic planning, fraud prevention, and budget development
- Apply knowledge of Financial Management Lifecycle to provide guidance on developing and updating policies and procedures that are in accordance with Federal Standards and regulations
- Develop business process maps, training material, quick reference guides, to support changes to financial management processes, system changes, etc
- -You want a flexible schedule for your work week. This role will only be 20 hours per week
- Perform data reconciliations
- Perform duties related to bookkeeping, preparation of government audits, taxes, and financial planning

### EDUCATION

#### UNIVERSITY OF MASSACHUSETTS AMHERST

Bachelor's Degree in  
Accounting

### SKILLS

- Strong problem recognition and resolution skills
- Strong analytical skills
- Ability to work with individuals at all levels within the organization
- Excellent communication skills (oral and written)
- Previous experience in public accounting is
- Client Relationship
- Client Management
- Client Delivery
- Exceptional mathematical skills
- Certified Public Accountant-US