



Anabelle Hintz

20840 Beer Lodge, Philadelphia, PA ♦ Phone: +1 (555) 842 8879

- EXPERIENCE**
- 04/2016 – present **DIRECTOR, AUDIT SERVICES** **Phoenix, AZ**
- Develop and maintain good working relationships with management across all Conifer operating areas
 - Coordinate risk management and control assessment process and develop and execute audit plans based on assessment results
 - Assigns work to managers/seniors/staff and reviews memoranda and other working papers prepared by them
 - Identification of improvement opportunities and development of value-added recommendations
 - Mentors and provides formal critical feedback and professional development for his/her staff
 - Perform or manage financial, operational, compliance and technology audits, and consulting engagements, including monitoring client-specific requests
 - Act as a resource to management to continuously identify risks and improve internal controls
- 09/2013 – 03/2016 **SENIOR INTERNAL AUDITOR, AUDIT SERVICES** **Detroit, MI**
- Assess, evaluate and review data for organizing projects and/or providing direction on activities, tasks or processes in accordance with company guidelines
 - Arrange timeline to complete tasks and department assignments or projects, and meet the deadlines related to those assignments
 - Work on actual project or service to help achieve the objectives of the department
 - Evaluate information to render an opinion or take action based on that information that will impact the department or function
 - Direct others in completion of a task or assignment
 - Render advice, and provide expertise or judgment based on information gathered, studied, analyzed or reviewed
 - Assess risks and plan the approach and scope of specific audit assignments
- 11/2008 – 05/2013 **MANAGER, INTEGRATED AUDIT SERVICES** **Phoenix, AZ**
- Interacts with mid and upper management of areas being audited to ensure professional and quality driven execution of the audit work
 - Provides timely and effective feedback, coaching and training to staff working under their direct or indirect supervision
 - Manages the day-to-day activities of the assigned teams, reviewing work progress and ensuring effective risk coverage
 - Manages staff on a day-to-day basis while serving as an effective coach toward staff development, and a positive influence to promote employee engagement
 - Works closely and collaborates with the Data Analytics team to develop and use effective tools and capabilities
 - Recognizes the focus on employee development and is proactive in that charge
 - Provides risk consultation/advisory services to all parts of the company

EDUCATION **BOWLING GREEN STATE UNIVERSITY** **Bachelor's Degree in Accountancy**

- SKILLS**
- Possess a strong level of technical knowledge relative to their specialty area of focus (financial, operational, IT, etc.)
 - Demonstrate the ability to relate knowledge of business process and business strategy into the scope of audits/projects managed
 - Possess the ability to maintain partnerships and positive working relations with various levels of management in and outside of Internal Audit
 - Possess strong analytical skills, including the ability to think outside existing risk management practices/models and demonstrate foresight about potential issues, misalignment and opportunities
 - Demonstrate a work ethic characterized by high integrity and behavior, which will serve as a role model to others on issues related to business ethics
 - Possess the ability to build relationships with, and influence senior management regarding sensitive and complex matters - utilizing consultative skills, strong logic and judgment, independent thinking, and a

proactive service orientation

- Demonstrate an in depth knowledge of audit and risk management methodologies gained from practical experience with assessing, documenting, validating, designing, implementing and monitoring business processes and internal controls, blending operational, financial, IT and regulatory expertise
- Maintain a solid familiarity with standards and practices and control frameworks, guidelines, and standards relating to an area of specialization the incumbent has (financial, operational or IT)
- Demonstrate the ability to learn from cumulative audit knowledge and utilize that knowledge to enact or recommend enhancements/efficiencies in audits going forward
- Serve as an advocate for continuous improvement throughout the department