



Margarita Gibson

7563 Harold Route, Phoenix, AZ ♦ Phone: +1 (555) 145 4919

EXPERIENCE

08/2015 – present

CHIEF AUDIT EXECUTIVE

Philadelphia, PA

- Performs human resource management activities, including evaluating performance, recruiting and retaining top talent
- Establishes risk-based plans to guide the internal audit function, after consideration of the organization's strategic plans and input of senior management and the Audit Committee
- Reports to senior management and the Audit Committee on the results of internal audit's activities and performance relative to plan
- Develops and maintains a quality assurance and improvement process for Internal Audit
- Performs other duties and responsibilities as assigned
- Establishes policies and procedures to guide the internal audit function, including record retention guidelines
- Plans, assigns, monitors, reviews, evaluates and leads the work of assigned staff

05/2012 – 04/2015

INTERNAL AUDIT EXECUTIVE

Los Angeles, CA

- Develop and execute audit tests including management of sampling techniques
- Work with high-growth clients and other market leaders in the asset management industry
- Work effectively as a team member sharing responsibility, providing support, and updating senior team members on progress
- Conduct performance reviews and contribute to performance feedback for staff
- Maintains internal audit competency through ongoing professional development
- Develop recommendations to close identified control gaps
- Assist team leaders to assess risks and evaluate controls

05/2009 – 12/2011

AUDIT EXECUTIVE

Phoenix, AZ

- Demonstrate an application and solution-based approach to problem solving, referred to for research on delivery of solutions in that field on client assignments
- Demonstrate expertise in primary accounting frameworks (UK GAAP or IFRS) and in related financial reporting matters
- Demonstrate expertise in using GAM to perform an assurance engagement in compliance with auditing standards
- Contribute to effective team work in internal engagement situations
- Assess the business risks, which may prevent the attainment of business policies and objectives and the actions taken to manage those risks
- Highlight areas where risks are not identified or where risk management processes could be improved
- Assist management in the anticipation and management of risk

EDUCATION

UNIVERSITY OF OREGON

Bachelor's Degree in Proficiency With Ifrs

SKILLS

- Develops and maintains a quality assurance and improvement process for Internal Audit
- Attend to detail while maintaining a big picture orientation
- Develops and maintains strong relationships across all levels of the organization
- Gathering and compiling information and data
- Communicates results of engagements to management and the Audit Committee and establishes an appropriate follow-up mechanism to ensure issues are addressed or properly reported to the Audit Committee
- Provides recommendations for strengthening controls
- Establishes risk-based plans to guide the internal audit function, after consideration of the organization's strategic plans and input of senior management and the Audit Committee
- Oversees the testing of financial reporting key controls for Sarbanes Oxley
- Maintains currency in audit processes and procedures
- Prepares and presents operational budgets for the Internal Audit department