

# Resume Sample for position «Analyst, Budget»

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# **Bradley Hane**

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### **EXPERIENCE**

# **BUDGET ANALYST SENIOR**

Dallas, TX

05/2014 - present

- Provide costing support for labor negotiations during collective bargaining
- Present orally and in writing the results of complex financial analysis and recommendations to internal and external audiences
- Assist in the development of communication strategies, process design and planning support
- Provide data-driven, strategic advice regarding County finances and operations
- Perform ad hoc budget and financial analyses and forecasts
- Assist with budget and financial systems trainings
- Prepare or lead complex, countywide studies, and projects related to financial and operational issues and budget development

### 12/2007 - 11/2013

### **COST / BUDGET ANALYST**

Philadelphia, PA

- Work with Sales management to build sales budgets by item and customer
- Help to improve the company performances
- Utilizing cost data to produce management reports
- Utilize knowledge of the Federal Acquisition Regulations (FAR) in the performance of financial duties
- Establish year-end forecasts based on the latest updated budgets and the current period events
- Identify key variances financial and non-financial from plan and build corrective action plans with management
- Build production budgets including the cost and phasing of raw materials, ingredients and packaging materials

## 09/2002 - 07/2007

# **ANALYST, BUDGET**

Detroit, MI

- Provide creative alternatives and recommendations to reduce costs and improve financial performance
- Prepare operational expense templates for Budgets and Forecasts, working closely with Budget managers to project OPEX spends
- Collaboration with Accounting & Controlling teams to improve process efficiencies and work flow
- Assist Budget Managers with controlling their budgets by identifying risks and opportunities
- Assist to create the budget schedule for Canon Americas to coincide with the global Canon budget cycle
- Project Management for areas such as Travel, Samples & Headcount analysis
- Propose creative techniques to drive cost savings initiatives and project the future financial conditions, taking various projects into consideration

#### **EDUCATION**

# THE UNIVERSITY OF ALABAMA

Bachelor's Degree in Accounting

#### **SKILLS**

- Four (4) or more years of progressively responsible experience in financial or budget analysis, cost accounting, rate-setting, or business administration
- Three (3) years of leading or supervising the work of others
- Experience with administration of large and/or small capital projects, capital construction, or maintenance industry
- Transferable skills: Your transferable skills are any skills you have gained through education, work experience (including the military) or life experience that are relevant for this position. Be sure to describe any transferable skills on your application and clearly explain how they apply to this position
- Four (4) years of progressively responsible budgeting, financial management, business or related experience or an equivalent combination of education and experience
- Expertise in ERP systems (SAP/Workday), spreadsheets (Excel), pivot tables, databases (SQL Server), and publishing and data visualization software
- Advanced principles and practices of governmental finance, budgeting and auditing
- Experience and training in the principles and techniques of budget and financial analysis with specialized knowledge and experience in government financial planning and operations, strategic planning, and/or policy analysis
- Advanced principles and practices of governmental finance, budgeting and auditing. Interpreting and applying budget-related laws, ordinances, rules, regulations, policies and procedures