Resume Sample for position «Accounting & Audit»

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EXPERIENCE SENIOR ACCOUNTANT GAMING AUDIT & ACCOUNTING 12/2016 - present

- Creating a work environment that promotes teamwork, performance feedback, recognition, mutual respect and employee satisfaction
- Perform other job related duties as requested
- Have initiative, strive for continuous improvement
- Work varied shifts, including weekends and holidays
- Necessary reporting is provided on financial data, ensure all requested reporting (ad-hoc and routine) is completed timely and contains accurate information
- Knowledge of general accounting principles, accounting practices and theories
- Familiar with monthly, quarterly financial reports including P&L review

01/2014 - 10/2016 SENIOR ACCOUNTANT GAMING AUDIT / ACCOUNTING

- Internal controls are adequately evaluated and implemented and processes are operating effectively
- Professional appearance and demeanor
- To promote an effective relationship between the department, the business unit, other corporate departments and to ensure effective operational processes
- Enhance internal customer service through the implementation of reporting and processing improvements as well as promotion of service oriented approach within all functional responsibilities
- Accurate accounting and reconciliations
- Provide support, training, mentoring, problem resolution, and development to reporting staff on an ongoing basis to ensure the department performs at a maximum performance level. Plan, schedule, and manage the staff to promote efficiency in completing their job responsibilities
- Taxes are timely and accurately filed and remitted

01/2011 - 10/2013**GAMING AUDIT / ACCOUNTING ACCOUNTANT**

- Strong team player that has a direct approach and is solution oriented
- Accounting records and practices adhere to MGM Resorts International Operations accounting policies and remain standard across all business units
- Maintain GCB Compliance for all properties with area of responsibility
- Strong knowledge of preparation and review of general ledger account reconciliations
- General ledger accounts for 10 property trial balances are accurately and consistently reconciled for all business units in a timely manner
- Knowledge NGCB regulations
- Transactional activity is timely and accurately recorded in the general ledger

EDUCATION LIBERTY UNIVERSITY

SKILLS

- Provide subject matter technical expertise to delivery team in financial management areas of financial reporting, internal control, and/or financial business systems
 - Excellent analytical skills, attention to details, and a high level of initiative
 - Strong oral and written communication skills
 - · Review and consolidate results
 - Strong organizational skills
 - Ability to work independently with minimal oversight, and collaboratively
 - Strong technical accounting skills
 - Review draft deliverables prepared by engagement teams and present final results to management
 - Manage the submission of deliverables to the client
 - Excellent verbal and written communication skills

Detroit, MI

Bachelor's Degree in Accounting

Houston, TX

Phoenix, AZ